



TUITION FEE SCHEDULE For International Foreign Fee Paying Students Effective from 2012

INTERNATIONAL FOREIGN FEE PAYING TUITION FEE SCHEDULE

Note: Goods and Services Tax (GST) currently is at 15% and does apply to some items

1. Enrolment / Administration Fee

Administration fee: NZ\$345.00 (non-refundable)
Includes GST

2. Tuition Fees

The tuition fees: NZ\$305.00 per week (per School Term)
Includes GST

The length of school terms does vary but is usually between 9 and 11 weeks.

Fees must be paid in FULL before the student is accepted.

3. Disbursements

Disbursements NZ\$70.00 per term
Non- Refundable - Includes GST

Camp fees (if applicable) NZ\$350.00
Non- Refundable - Includes GST

Incidentals NZ\$500.0
(Covers unforeseen expenses e.g. medical) *Balance refundable if funds not used - Includes GST*

4. Accommodation - Homestay

Boarding (includes 3 meals per day) NZ\$200.00 per week
Total amount paid in advance *Excludes GST*

Additionally, there is set charge per year for administration of Homestay arrangements.

Homestay Arrangement / Support Fee

For six months (1-2 Terms) NZ\$410.00 *Includes GST*

For up to twelve months (3-4 Four Terms) NZ\$710.00 *Includes GST*

Refunds Policy

1. If the student withdraws his / her enrolment before the end of the agreed period of enrolment, the student may be eligible for a refund of school fees.
2. An application for refund of fees must be made in writing to the Board of Trustees by the parent / guardian of the student. The reason for leaving the school and the reasons for a refund must be included in the letter.
3. If the application is made before the start of the student's agreed date of enrolment, the fees will be refunded less the Enrolment / Administration charge of NZ\$345.00 to cover costs incurred by the School.
4. If the application is made after the student has already begun to attend the School, but before the second half of the agreed enrolment period, fees will be refunded less:
 - An enrolment/administration charge of NZ\$345.00
 - Costs to the School already incurred for tuition
 - Costs incurred in employing staff and costs already incurred for the use of facilities and resources
 - The proportion of the levy to the Proprietors the Board is required to pay
 - Any other costs already incurred.
5. If the application is made after the second half of the agreed period of enrolment, no refunds will be made except in exceptional circumstances, at the sole discretion of the Board of Trustees.
6. No refunds will be made to any student who;-
 - Transfers to another school or educational institution
 - To a student who is expelled or excluded from the school.

Homestay Fees Refund (based on all Homestay fees paid in advance)

1. It is a condition of enrolment that an International Foreign Fee Paying Student is placed and remains in a suitable Homestay situation, approved by the School.
2. If the student moves out of the Homestay before the end of the contract period, a portion of the Homestay fees not already used by the student will be refunded. The Homestay Arrangement / Support fee of NZ\$410.00 for up to 6 months stay or NZ\$710.00 for 6 to 12 months cannot be refunded.
3. To have the Homestay fees returned, the parent(s) / guardian(s) of the student must write to the Finance Officer giving two weeks' notice, or pay two weeks' fee in lieu of notice.
4. If the Homestay contract is cancelled by the student **before** moving into the Homestay, fees will be refunded in full less the Homestay Arrangement / Support Fee of NZ\$410.00 for up to 6 months stay or NZ\$710.00 for 6 to 12 months stay.